Minutes of Management Committee - Wednesday 17th December 2014

Present

Henry Hall, Eunice Nunes dos Santos, Kathleen Hirrell, Rosangela Borromeo Emmanuel Jagede, Juan Blacio, Susan Board, Valerie Iskander

Apologies

Neil Davies, Iggy Adu-Bosompen, Oliver Quantick, Councillor Alison Kelly,

In attendance

Kim Thompson (LBC), Asad Hussain

Item	Report	Action
Correspondence	Bi-Annual and 5 year Review Monitoring Inspection Reports Actions that were outstanding have now been completed. Training has been recommended for Chair and Vice Chair. Kim has called attention to high risk actions not yet taken Policies and procedures and Communication Strategy to be reviewed every three years	 Chris Committee Chris Committee Chris
Items outstanding from previous meeting	Minutes from 19th November 2014 reported as accurate. Votes to elect Vice-Chair and sub-committee members	 Kim

Items outstanding from previous meeting	Kim informed that government grants to boost connection of Wi-Fi and broadband are no longer available. Training for existing and new Committee members yet to be organized The Committee has agreed that QCCA (Queen's Crescent Community Association can use the football pitch as requested. However, the lighting work necessary for its use will amount to £1,337.08 (One thousand, three hundred thirty seven pounds and eight pence). Committee is still waiting for other quotes to make a decision on next meeting. The Committee has agree to donate vouchers to the value of £610.00 (six hundred, ten pounds) to QCCA Premier The case has been lodged and given a reference number. Neither further action taken nor correspondence received. A general outline of the caretaker's and cleaner's duties to be available in the estate for tenant's information. Bins: Three quotes received but no action taken – Kim to speak to Terence Smith	Chris Committee Chris Chris Kim
Estate Improvements	Repair of the alleyway gates in Harmood still waiting for parts	Chris

	The trial painting on the fencing in the children's play area will be done after the internal decoration works are completed Quotes for the security systems linked to the websites still being investigated.	Maintenance and Repairs Sub-Committee
Office Report: • Voids • Asbos • Complaints • Repairs	3 Beauvale and 3 Powlett Extensive renovation underway in 3 Beauvale to meet lettings standard ASB 26: Case continues to be monitored with reports of mutual grievances. Still waiting for noise monitoring machine One complaint from Rugmere on 26/11/2014 regarding water penetration. Tenant from above agreed to meet repair costs but affected tenant still claimed through her insurance and complained to the Council. 51 repairs in the period, no repair outstanding and a very positive feedback from tenants	Kim
• Budget	Budget is running as forecast The Committee is awaiting confirmation from Councillor Alison	Councillor Alison Kelly

	Kelly regarding the £100,000 (One hundred thousand pounds) that does not have to be held in an account for pension purposes	Chris and the Employment sub-Committee
AOBs	Emmanuel raised issues of people parking in the estate	Chris
	Suggestions for sculptures to be placed in the estate for environmental appeal.	
Christmas Bonus	The Committee voted unanimously to award a Christmas bonus of £50.00 (fifty pounds) to every member of staff plus a Christmas lunch to the value of £20.00 (twenty pounds each). The Committee also decided to make the offer effective on a year to year basis.	Ash Chris Committee
	Henry has questioned why the TMO has not been informed and why a Public Notice has not been served regarding a tree being removed from the estate because tenants were upset by that.	Chris
Outstanding issues:	Issues of the satellite disks to be investigated	Chris
	Votes to elect Vice-Chair and sub-committee's members	Kim
To be visited next year	Committee to have a proposal ready to present to DMC requesting some funding towards spring cleaning the estate	Committee

Signed: _____

Eunice N dos Santos – Secretary

Signed:_____

Henry Hall – Chair

On 19th January 2015